

INVITATION FOR CONSULTANT SERVICES
For
Colorado Department of Transportation
Region HQ
Project: NPS Retaining Wall and Sound Wall Inspections -Statewide
Public Notice for Professional Consultants

DESCRIPTION: The services to be provided by the Consultant will consist of all work necessary to accomplish the assigned tasks in any of the following categories of effort: The goal of this project is to develop a risk based inspection program for retaining walls and sound walls, inventory and inspect the retaining walls and sound walls on Colorado's state highway system, report the conditions of the individual walls to the Colorado Department of Transportation (CDOT), Staff Bridge, utilize a web based data management to gain efficiency in collecting and distributing data that integrates with our PONTIS and NBIS databases, and meet compliance with any FHWA requirements and guidelines. Retaining walls and sound walls will be referred to as "structures" hereafter in this Scope of Work (Scope). The Colorado Department of Transportation will be referred to as the "Owner" hereinafter in this Scope.

The purpose of this scope is to update the inventory, conduct inspections and report the findings to the Owner on the state's structures in accordance with the most current version of the Recording and Coding Guide for the Inventory and Inspection of Colorado's Retaining Walls and Sound Walls. The guide will be developed in this project.

SPECIAL PROJECT REQUIREMENT: All work is to be performed under the direction and supervision, appropriate to the task, of a Colorado-Licensed Professional Engineer.

Interested Consultants:

- The prime firm of each team must be on CDOT's list of prequalified consultants by **July 11, 2013**. Prequalification must be done annually. **The prime firm must be prequalified in the following disciplines: BI-Bridge Inspection; SE-Structural Engineering.** Consultants who are not prequalified or who have questions regarding their prequalification should immediately contact Bernie Rasmussen, Agreements Office at telephone (303) 757-9400.
- Submit seven(7) **copies** of the Statement of Interest/Work Plan no later than **12:00 noon local time July 18, 2013**, to:

Jill Sweeney
Contracting Officer
Colorado Department of Transportation
4201 E. Arkansas Ave., 2nd Floor, Suite 200
Denver, CO 80222

The scope of work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website (<http://www.dot.state.co.us/Consultants/>). Previous editions of the instructions should not be used.

STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER

TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.

Questions of a technical nature regarding this project may be directed to:

Name:	Karen Mondragon
Organization:	CDOT Project Manager, Staff Bridge
Telephone:	(303)757-9470

CDOT may be holding interviews for this consultant selection. From those firms submitting a Statement of Interest/Work Plan (SOI/WP), CDOT will short-list no less than three firms for interviews, using the following criteria for final selection: Workload Factor; Project Team; Firm Capability; Past Performance on Similar Projects/Similar Teams; Work Location; Capacity; UDBE Participation; ESB Participation; Project Goals, Project Control, Project Concept, and Project Critical Issues, and those firms that make the Short-List will be scheduled for the Presentation/Interview process. (approximately 2 weeks from short-list notification)

NOTE: Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

UDBE GOAL:

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is:

0.00 Percent.

The type of compensation on this contract is anticipated to be a Cost Plus Fixed Fee format, subject to further review by CDOT.

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.